

GREENE COUNTY VOCATIONAL SCHOOL DISTRICT

532 Innovation Drive, Xenia, Ohio 45385-9545

Board of Education

Regular Meeting

June 9, 2021

5:30 p.m.

MEETING TO BE HELD IN THE CAFETERIA

Addendum items in green text

- 1. Call to Order
- 2. Roll Call
- 3. Pledge of Allegiance
- 4. Public Participation
- 5. Approval of Regular Meeting Minutes – May 12, 2021
- 6. Treasurer’s Report – May 2021

P. Callahan
 G. Martindale
 S. McQueen
 A. Reagan
 A. Remaly
 G. Taylor
 M. Uecker

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New Business

- 7. ~~The Superintendent recommends the first and second reading and adoption of the following board policy and administrative guideline revisions: po7510/ag7510a Use of District Premises (under separate cover)~~

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Personnel

- 7. The Superintendent recommends approval of the following personnel items:
 - A. Employment of Robert Robison, Director, two (2) year contract effective July 1, 2021, 232 days, Administrative Salary Schedule, Level MA+30, Step 7, contingent upon all ORC and ODE employment requirements
 - B. Employment of Kari Hawthorne-Fritz, Social Studies Instructor, one (1) year contract effective July 1, 2021, 184 days, Certified Salary Schedule, Level MA, Step 10, contingent upon all ORC and ODE employment requirements
 - C. Employment of Kristopher Doggett, Beaver Creek Middle School Engineering Technology Instructor, one (1) year contract effective July 1, 2021, 184 days, Certified Salary Schedule, Level MA, Step 6, contingent upon all ORC and ODE employment requirements
 - D. Resignation of Gregg Haines, Supervisor of Satellite Operations, effective conclusion of 2020-2021 contract year
 - E. Approval of the following extended service requests for the 2021-2022 school year:
 - Kristopher Doggett, 3, new lab instructor
 - Michael Hild, 10, complete adult ed academies
 - Dr. Kelly Rickabaugh, 12 (10-Ag Science; 2 Saturday Lab)
 - F. Approval of the following CTSO Advisor for the 2021-2022 school year:
 - TSA – Kristopher Doggett
 - G. Approval of the following Career-Technical Student Organization Days for the 2020-2021 school year:

Employee	CTSO Days Non School Days	Overnight	Purpose
Doug Wickline	1	0	GCCC FFA Officer Retreat, Jamestown, OH 6/23/21

- H. Resignation of Jason Miller, Supervisor of Student Affairs, to accept the position of Supervisor of Satellite Operations Effective July 1, 2021
- I. Employment of Jason Miller, Supervisor of Satellite Operations, three (3) year contract effective July 1, 2021, 232 days, Administrative Salary Schedule, MA+30, Step 6

J. Employment of Nathan Opicka, Supervisor of Student Affairs, two (2) year contract effective July 1, 2021, 232 days, Administrative Salary Schedule, MA+30, Step 0

K. Approval of the following Career-Technical Student Organization Days for the 2021-2022 school year:

Employee	CTSO Days Non School Days	Overnight	Purpose
Matt Lockwood	5	0	VEX Robotics Camp Fundraiser, Beaver creek, OH 7/12/21 - 7/16/21
Brian Stevenson	6	0	VEX Robotics Camp Fundraiser, Beaver creek, OH 7/12/21 - 7/17/21

L. Move in salary column for Laura McCabe, Business/Marketing Teacher, from BA/BS+ to MA, effective July 1, 2021

M. Addition of the following anticipated positions:

- Social Studies Instructor
- Teaching Assistant

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Curriculum

8. Adoption of the following Course of Study and Revisions for the 2021-2022 school year:

Revisions:

- Natural Resources Technology
- Power Equipment Technology
- Veterinary Science
- Sports and Exercise Science
- Health Sciences
- Agriculture
 - o Xenia
 - o Cedarville
 - o Greenview
- Marketing
 - o Beaver creek
 - o Fairborn
- Biotechnology
 - o Bellbrook
 - o Xenia

New Programs:

- Robotics and Automation
- UAS and Drone Technology

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9. Adoption of the following textbooks for the 2021-2022 school year:

Course/Program	Text/Resource
Marketing – Beaver creek and Fairborn	Clark, Basteri, Gassen, and Walker. <i>Marketing Dynamics, 4th Edition</i> . Goodheart Wilcox, 2019.
Marketing - Fairborn	Geringer, McNett, and Ball. <i>International Business, 2nd Edition</i> . McGraw Hill, 2020.
	Clark and Commers. <i>Entrepreneurship, 2nd Edition</i> . Goodheart Wilcox, 2018.
	Larson and Draper. <i>Digital Marketing Essentials</i> . Stukent, 2020.
Natural Resources Technology	Riedel and Driscoll. <i>Horticulture Today</i> . Goodheart Wilcox, 2017.
	Hart and Ivy. <i>Landscape Design, Installation, and Management</i> . Goodheart Wilcox, 2020.
	OCNT Core. <i>Landscape, Grower and Garden Center</i> . Ohio Nursery and Landscape Association, 2021.
Material Science II	Elliot P. Douglas. <i>Introduction to Materials Science and Engineering A Guided Inquiry</i> . Pearson, 2013.
Veterinary Science	Bassert, Beal, and Samples. <i>McCurnin's Clinical Textbook for Veterinary Technicians, 10th ed</i> . Elsevier, 2021.
	Christenson. <i>Veterinary Medical Terminology, 3rd Ed</i> . Elsevier, 2020.
	Bassert and Colville. <i>Clinical Anatomy and Physiology for Veterinary Technicians, 3rd Edition</i> . Elsevier, 2016.
Math for Health Science	Lesmeister. <i>Math Basics for the Healthcare Professional</i> . Pearson, 2018.
Agriculture - Greenview	J.P. Hancock, Don W. Edgar Ph.D., Michael L. Pate Ph.D., Lori A. Dyer, and W. Brian Hoover Ph.D. <i>Agricultural Mechanics and Technology Systems</i> . Goodheart Wilcox, 2017.
Agriculture – Cedarville	Flanders and Gillespie. <i>Modern Livestock & Poultry Production. 9th Edition</i> . Cengage, 2016.

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Fiscal

10. The Superintendent and Treasurer recommend approval of the following Resolution:

SELECTING THE CONTRACTOR FOR THE PARKING LOT PROJECT AND AUTHORIZING THE AGREEMENT WITH THE CONTRACTOR

The Superintendent recommends Brumbaugh Construction, Inc. (“Brumbaugh”) as the contractor who is in the best interest of the Greene County Joint Vocational School District Board of Education (the “Board”) for the Parking Lot Project (the “Project”) and requests authority to negotiate an agreement with Brumbaugh based upon its proposal and to execute the agreement at the satisfactory conclusion of negotiations.

Rationale:

1. The Project is not subject to the bidding statute, R.C. 3313.46, because the scope of the Project falls outside the parameters of that statute, as it is not a “school building” as defined in Ohio Administrative Code Section 4101:1-2-01.
2. The Superintendent, working with other administrators and legal counsel, reviewed and evaluated Brumbaugh’s submitted proposal and determined that it was in the best interest of the Board.
3. The Superintendent recommends that the Board select Brumbaugh as the contractor who is in the best interest of the Board for the Project.
4. The Superintendent requests authority to negotiate an agreement with Brumbaugh for the Project and to execute the agreement at the satisfactory conclusion of negotiations in an amount not to exceed \$437,027.00.

The Greene County Joint Vocational School District Board of Education resolves as follows:

1. Based upon the recommendation of the Superintendent, the Board selects Brumbaugh as the contractor who is in the best interest of the Board for the Project.
2. The Board authorizes the Superintendent to work with legal counsel to negotiate an agreement with Brumbaugh for the Project, based upon Brumbaugh’s proposal, and execute the agreement at the satisfactory conclusion of the negotiations in an amount not to exceed \$437,027.00

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11. The Treasurer recommends approval of the following fiscal items:

- A. Amended appropriations for FY21. Preliminary appropriations provided (under separate cover). Final appropriations will be reflected in the June Minutes and June Treasurer’s Report
- B. Temporary appropriations for 7/1/2021-6/30/2022 as provided (under separate cover)

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12. The Treasurer recommends approval of the following donation:

Donor	Item	To Benefit	Estimated Value
Cathy Clark Lapworth	1996 Jaguar XJ6	Auto Collision	1500

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13. The Treasurer recommends approval of the Activity Fund Purpose Statements for Fiscal Year 2022
(under separate cover)

14. The Treasurer recommends the following modification to the appropriations:

Fund #	Fund Description	Additional Appropriation	Reduction of Appropriation
499	Miscellaneous State Grant	2,750.00	
508	Governor’s Emergency Education Relief	134,486.54	
	Total	137,236.54	

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15. The Superintendent and Treasurer recommend approval of the Memorandum of Understanding with Miami Valley Educational Computer Association regarding MVECA Motorcycle Rider Training facility usage
(under separate cover)

16. The Superintendent and Treasurer recommend the approval of the Confirmation of Sale Agreement for the property located at 551 Brush Row Road, Xenia, Ohio 45385 to Brush Row Farm LLC for the sum of \$1,000,000
(under separate cover)

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17. The Treasurer recommends the establishment of Fund 003-9022 for the purpose of accumulating funds for paying bonds at call

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- 18. **The Superintendent and Treasurer recommend approval of the revised Administrative Personnel Salary Schedule** (under separate cover)
- 19. **The Treasurer recommends the transfer from General Fund (001) to the Food Service Fund (006) not to exceed \$50,000. The actual amount to be reflected in the June meeting minutes**
- 20. **The Superintendent and Treasurer recommend approval of the Facility Usage Rental Fees** (under separate cover)

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Other

- 21. **The Superintendent recommends approval of the Advisory Committees for the 2021-2022 school year** (under separate cover)
- 22. **The Superintendent recommends approval of the Superintendent's Advisory Committee for the 2021-2022 school year** (under separate cover)
- 23. **The Superintendent recommends to approve the Consent Agreement Release and Board Order between the Greene County Career Center Board of Education and Ohio State Cosmetology and Barber Board, to authorize the Board President and Legal Counsel to execute the Consent Agreement on behalf of the Board, which will be substantially be the same as the draft reviewed by the Board, and to authorize and direct the Superintendent and Treasurer to take the necessary steps, and expend the necessary resources, to implement the Consent Agreement. This Consent Agreement was proposed by the Ohio State Cosmetology and Barber Board to resolve issues related to the COVID-19 pandemic, relocation of the Greene County Career Center and resignation of the cosmetology instructor which impacted the operation of the cosmetology program during the 2020-2021 academic year**

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24. Reports

- Board Members
- Administrators
- Treasurer
- Superintendent
- Adult Education Updates (under separate cover)

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- 25. **The Superintendent recommends entering executive session for the purpose of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of employees**

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- 26. **All in favor of returning to regular session. Those opposed**

27. Adjournment

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Memo:

- June 11, 2021 – Peace Officer Basic Training Academy Graduation – 6:30 p.m.
- July 14, 2021 – Board Meeting 5:30 p.m.
- August 11, 2021 – Board Meeting 5:30 p.m.
- August 12, 2021 – Back to School Night
- August 16, 2021 – Professional Development Day
- August 17, 2021 – Teacher Work Day
- August 18, 2021 – First Day for Students

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This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated.

In accordance with State and Federal law, the District will provide reasonable accommodations to persons with disabilities who wish to attend and/or participate in school events. Such individuals should notify the Director if they require a reasonable accommodation.